

# Van Buren Community Mental Health

## EMPLOYMENT OPPORTUNITY

Effective: October 27, 2021

**Title: Children's Case Manager**

**Position Number: C309230**

<b>Program:</b> Children's Intensive Services	<b>Salary Range:</b> \$34,621 - \$46,530 per year	<b>Status:</b> Regular Full Time; 37.5 hrs/wk
<b>Benefit Eligible:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>Office Location:</b> Hartford	<b>Union Eligible:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

### Basic Responsibilities:

Provides case management assessments, identifies/intervenes in mental health needs, alleviates crisis and ensures stabilization in the community or in the least restrictive environment of (a) children who are at risk of out-of-home placement, and (b) children who are returning to the community following an out-of-home placement. Outreach services help mobilize family capabilities and resources, in efforts to enable parents to provide a growth producing family environment. Works under indirect supervision, functioning as a member of a team.

### Summary of Required Qualifications:

- Bachelor's degree in an appropriate mental health related field.
- At least 3 years of experience in the examination, evaluation, and treatment of minors and their families.
- Demonstrated knowledge and training of social work practice as it relates to working with families and children with mental illness and/or Serious Emotional Disturbance, including the ability to understand social, emotional, or behavioral issues and dynamics, in order to provide assessment, appropriate intervention and referral.
- Valid Michigan driver's license with an approved driving record in accordance with agency standards.

### Summary of Essential Job Functions:

- Assesses the needs/wishes of customers and their families through a Person-Centered Planning process including all case management domains.
- Develops, implements, documents, and reviews case management methodology of service delivery and objectives in a Person-Centered Service Plan.
- Monitors and documents all progress related to goals and objectives as listed in the Person-Centered Service Plan including the customer's stability and the effectiveness of current services.
- Counsels and supports customers/families as necessary to enhance or restore the capacity for interpersonal and social functioning in the home/school/community.
- Provides outreach crisis intervention and case management services, including medication monitoring and linking/coordinating with other services as needed.
- Links and advocates with other agencies to ensure customers receive needed health and human services, and transports customers in an agency vehicle as necessary.
- Acts as a resource to families/care givers as needed.
- Documents that all alternative options to out of home placement have been explored.
- Participates in admission and discharge planning of out of home placements as assigned and arranged by VBCMHA Placement Coordinator.

To apply, submit your resume and cover letter by email to the HR Office:

Chris Johnson, Personnel Specialist, [cjohnson@vbcmh.com](mailto:cjohnson@vbcmh.com)  
Human Resources Office, PO Box 249, Paw Paw, MI 49079

**Equal Opportunity Employer**

Approved by:

  
Debra Hess, CEO

