

Van Buren Community Mental Health

EMPLOYMENT OPPORTUNITY

Effective: November 24, 2021

Title: MI/CA Team Coordinator

Position Number: A553801

Program: MI/CA	Salary Range: \$59,422 - \$79,615 per year	Status: Regular Full Time; 37.5 hrs/wk
Benefit Eligible: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Office Location: Paw Paw	Union Eligible: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Basic Responsibilities:

Ensures the efficiency, effectiveness, and appropriateness of services to members in assigned program.

Summary of Required Qualifications:

- Master's degree and licensure in behavioral health field.
- Demonstrated ability to supervise and work as a team member including the ability to be punctual, manage time and stress effectively, and demonstrate good judgment.
- Clinical experience which demonstrates the ability to work effectively with individuals with chronic mental illness and psychoactive substance use disorders.
- Demonstrated knowledge of and ability to implement community-based treatment.
- Ability to control emotions and behaviors when members are psychotic or experiencing emotional problems.
- Ability to accurately process and follow verbal and written directions related to community treatment of members, and organization of schedules and workload.
- Valid Michigan driver's license with an approved driving record in accordance with agency standards.

Summary of Essential Job Functions:

- Ensures the program is planned, organized, staffed, and evaluated to assure quality services and cost-effectiveness.
- Ensures the setting and meeting of annual goals for the program & compliance with all applicable guidelines.
- Helps select, educate, and evaluate staff; supervises staff concerning implementation of clinical treatment plans of MI/CA members.
- Participates in budget development and ensures that all program expenditures are appropriate.
- Acts as a liaison between MI/CA staff, VBCMh Substance Use Services, hospitals, police services and other relevant agencies.
- Provides direct clinical care to MI/CA members specific to individual treatment plans and intervenes in crises.
- Participates in screening referrals for MI/CA membership and coordinates therapeutic intervention with individual MI/CA members and their families specific to treatment plans, as needed.
- Supervises MI/CA on-call system and provides 24 hour on-call coverage on a rotating basis.
- Ensures the coordination of services for MI/CA members while they are in treatment centers, temporary housing, jails, crisis homes, or hospitals as needed.

To apply, submit your resume and cover letter by email to the HR Office:

Chris Johnson, Personnel Specialist, cjohnson@vbcmh.com
Human Resources Office, PO Box 249, Paw Paw, MI 49079

Equal Opportunity Employer

Approved by:


Debra Hess, CEO

