

Van Buren Community Mental Health
NOTIFICATION OF EMPLOYMENT OPPORTUNITY
Effective: November 6, 2017

Title: ASL Interpreter		Position Number: E508120
Program: N/A	Office Location: Services may be provided at agency sites and community locations throughout the area.	Status: Contracted; As needed
Union: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Benefits: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Salary Scale: Negotiable wage

Basic Responsibilities:

Assist staff to communicate effectively with deaf and hard of hearing customers and their families regarding the customer's service plan, progress toward goals, medication information, parenting skills, and mental health services in general.

Summary of Required Qualifications:

- Proficient in American Sign Language, expressive and receptive; spoken English to signed ASL, and signed ASL to spoken English.
- Strong communications and interpersonal relationship skills with both adults and children.
- Must have the ability to see, hear and understand the message and deliver in the appropriate mode.
- Ability to interpret at a conversational rate of discourse.
- Ability to meet customers in locations which may or may not be barrier free.
- Possess Michigan sign language interpreter certification - Standard Level 2 with Medical/Mental Health endorsement.

Summary of Essential Job Functions:

- Interpret and/or transliterate for the deaf and hard of hearing with accuracy and clarity.
- Translate customer-specific information regarding services, goals, medications, scheduled appointments, and general mental health information quickly and accurately.
- Set limits appropriately; maintain professional boundaries as interpreter; and maintain customer, family & staff rights to confidentiality.
- Demonstrate professional, collaborative and respectful behavior.

To apply, submit your resume and cover letter to the Human Resources Office:

801 Hazen Street, Suite C, PO Box 249, Paw Paw, MI 49079 or email to: cjohnson@vbcmh.com
 For more information contact: Christine Johnson, Personnel Specialist, (269) 655-3313

Equal Opportunity Employer

Approved by:

Debra Hess, CEO

