

# Van Buren Community Mental Health NOTIFICATION OF EMPLOYMENT OPPORTUNITY

Effective: September 12, 2018

**Title: Access Clinician - LMSW**

**Position Number: C320220**

<b>Program:</b> Access Services	<b>Office Location:</b> Paw Paw	<b>Status:</b> Regular Full-Time; 37.5 hrs/wk
<b>Union:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>Benefits:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>Salary Scale:</b> \$42,531-54,207 per year

#### Basic Responsibilities:

Provides efficient and effective intake, assessment, and/or crisis response services. Ensures service(s) are documented according to all applicable standards. May also provide brief therapeutic services as assigned.

#### Summary of Required Qualifications:

- Master's degree in a human services field with Michigan LMSW licensure. Must be eligible for and complete Medicare enrollment application within 1 month of hire.
- Demonstrated diagnostic and case reporting skills.
- Exhibits desire to work with a varied customer population, including older adults.
- Possess and maintain a valid Michigan driver's license with an acceptable driving record.
- Ability to communicate effectively and comprehensively in verbal, written, and electronic (EMR) formats.
- Ability to work independently and as part of a team, including the ability to be punctual, manage time and crisis situations flexibly and effectively and demonstrate good judgment.

#### Summary of Essential Job Functions:

- Provides intake, psychosocial assessment, treatment recommendations and crisis response service(s) for customers in need of or requesting agency services.
- Documents intake, psychosocial assessment, and crisis response service(s) for customers in need of or requesting agency services.
- Links, coordinates, and monitors intake, assessment, and crisis service(s) within and between affected programs, community agencies, foster care homes, or skilled nursing facilities.
- Provides crisis services as assigned to other community agencies, e.g., schools, hospitals, police departments, jails, skilled nursing facilities, etc.
- Participates in team meetings as required.
- Provides jail diversion services, as assigned.
- Consults with supervisor as a resource for problem cases and coordinates as needed with the assigned treatment team.
- Performs other tasks as assigned by supervisor.

**To apply, submit your resume and cover letter to the HR Office by 5PM ON 9/21/18:**

Human Resources Office, 801 Hazen Street, Suite C, PO Box 249, Paw Paw, MI 49079

Contact: Christine Johnson at (269) 655-3313 or [cjohnson@vbcmh.com](mailto:cjohnson@vbcmh.com)

**Equal Opportunity Employer**

Approved by:

Debra Hess, CEO

