

Van Buren Community Mental Health

NOTIFICATION OF EMPLOYMENT OPPORTUNITY

Effective: October 6, 2017

Title: MI/CA ACT Team Nurse		Position Number: C553804
Program: MI/CA ACT Team	Office Location: Paw Paw	Status: Regular Full-Time (37.5 hrs/wk)
Union: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Benefits: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Salary Scale: Nurse - \$39,554-\$50,386 per yr

Basic Responsibilities:

Ensure that dual diagnosis ACT (Assertive Community Treatment) members receive appropriate and necessary health care services under the direct supervision of the Team Coordinator.

Summary of Required Qualifications:

- State of Michigan registered nurse license appropriate for Medicaid billing requirements.
- Ability to communicate effectively and meet members in locations that are not barrier free.
- Possess and maintain a valid Michigan driver's license with an approved record.
- Ability to work independently and as part of a team, including the ability to be punctual, manage time and stress effectively, and demonstrate good judgment.
- Demonstrated knowledge of nursing practice as it relates to working with individuals with mental illness and substance abuse disorders, preferred.

Summary of Essential Job Functions:

- Conducts and documents all nursing care: at least annually completes an assessment on each member.
- Assesses clinical signs and symptoms of ACT members and their medication needs weekly and discusses with psychiatrist.
- Educates all ACT members, families, significant others, and staff about mental illness and substance abuse disorder including information on target symptoms, cycles, precipitating stressors, medications and, potential side effects specific to program needs.
- Participates in all screening referrals for ACT membership and coordinates therapeutic intervention with individual ACT members and their families specific to individual treatment plans.
- Monitors members' stability, behavior, and progress toward treatment plan goals weekly.
- Provides nursing consultation to staff regarding members' health care needs as needed.
- Provides 24 hour on-call coverage on a rotating basis, and intervenes in crisis situations as appropriate.
- Maintains accurate, complete & timely member records.
- Reviews, monitors, administers, and documents medications, and medication related activities specific to individual treatment plans.
- Acts as a liaison with other community agencies to ensure ACT members' needs for independent living and purposeful activity are met specific to individual treatment plans.
- Follows through in the treatment of ACT members while they are in treatment centers, temporary housing, crisis homes, or hospitals as needed.
- Transports ACT members as needed.
- Phones in medication orders as directed by Medical Director or assigned MI/CA psychiatrist.

To apply, submit your resume and cover letter to the HR Office:

Human Resources Office, 801 Hazen Street, Suite C, PO Box 249, Paw Paw, MI 49079
 Contact: Christine Johnson at (269) 655-3313 or cjohnson@vbcmh.com

Equal Opportunity Employer

Approved by:

Debra Hess, CEO

