

# Van Buren Community Mental Health

## NOTIFICATION OF EMPLOYMENT OPPORTUNITY

Effective: April 14, 2021

**Title: Children's Clinical Case Manager**

**Position Number: C362001**

<b>Program:</b> Children's Intensive Services	<b>Office Location:</b> Hartford	<b>Status:</b> Regular Full-Time (37.5 hrs/wk)
<b>Union:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>Benefits:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>Salary Scale:</b> \$42,956 - \$57,729 per year

### Basic Responsibilities:

Provides case management assessments, clinical intervention, identifies/intervenes in mental health needs, alleviates crisis and ensures stabilization in the community or in the least restrictive environment of (a) children or young adults who are at risk of out-of-home placement, and (b) children or young adults who are returning to the community following an out-of-home placement. Outreach services help mobilize customer's/family capabilities and resources, in efforts to enable parents to provide a growth producing family environment and increase independent living skills. Works under indirect supervision, functioning as a member of a team.

### Summary of Required Qualifications:

- Master's degree in a mental health related-field from an accredited school with appropriate state licensure.
- At least 1 year experience & training in the examination, evaluation, & treatment of minors and their families.
- Those staff identified to work with birth through age 3 years must have or be able to achieve within 18 months a Level II endorsement by the Michigan Association of Infant Mental Health.
- Valid Michigan driver's license with an approved driving record in accordance with agency standards.
- Ability to work independently and as part of a team, including the ability to be punctual, manage time and crisis situations flexibly and effectively and demonstrate good judgment.

### Summary of Essential Job Functions:


- Assesses the needs/wishes of customers and their families through a Person/Family Centered process including all case management domains.
- Develops, implements, documents, and reviews case management/clinical methodology of service delivery and objectives in a Person/Family Centered Service Plan.
- Monitors and documents all progress related to goals and objectives as listed in the master service plan including the customer's stability and the effectiveness of current services.
- Intervenes with individuals, couples, families or groups in coordination with the Person/Family Centered Service Plan to enhance or restore the capacity for social and interpersonal functioning in the home/school/community.
- Provides outreach crisis/clinical intervention, case management, including medication monitoring, and other services as needed.
- Links and advocates with other agencies to ensure customers receive needed health and human services, and transports customers as necessary.
- Acts as a resource to the customer, family/caregivers and other service providers as needed.
- Ensures that services and documentation are in compliance with appropriate guidelines and standards.
- Participates in admission and discharge planning of out of home placements, including psychiatric hospitalizations, as assigned and arranged by VBCMHA Placement Coordinator.

### To apply, submit your resume & cover letter to Human Resources:

Christine Johnson, Personnel Specialist: [cjohnson@vbcmh.com](mailto:cjohnson@vbcmh.com) - PH: (269) 655-3313  
Human Resources Office, 801 Hazen Street, Suite C, PO Box 249, Paw Paw, MI 49079

**Equal Opportunity Employer**

Approved by:

  
Debra Hess, CEO

