

Van Buren Community Mental Health
NOTIFICATION OF EMPLOYMENT OPPORTUNITY
Effective: March 17, 2017

Title: Registered Nurse

Position Number: E134131

Program: Clinical Services for DD	Office Location: Bangor	Status: Contracted up to 22 hrs/wk
Union: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Benefits: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Salary Scale: negotiable

Basic Responsibilities:

Ensure that customers receive appropriate and necessary health care services.

Required Qualifications:

- License as a Registered Nurse in the State of Michigan, including meeting ongoing CEU requirements, and valid CPR certification.
- Demonstrated knowledge of nursing practice as it relates to working with individuals with developmental disabilities.
- Ability to communicate effectively and comprehensively in verbal and written format.
- Ability to work independently and as part of a team, including ability to be punctual, manage time and crisis situations flexibly and effectively, and demonstrate good judgment pertaining to ensuring health and safety.
- Possess and maintain a valid Michigan driver's license; an acceptable driving record in accordance with agency policy; vehicle insurance; and provide safe transportation for self in order to deliver services in locations throughout the county.

Essential Job Functions:

- Adheres to all standards relevant for Person Centered Planning including Medicaid Clinic Services, Habilitation Supports Waiver, professional nursing, and CARF.
- Completes nursing care assessments and health care plans as ordered.
- Participates in planning meetings as invited.
- Monitors and documents assigned persons' health status per procedures and health and safety aspects of assigned persons' support plans, using the electronic medical record.
- Assists in division medical policy/procedure development and revisions.
- Reviews, monitors, & administers medications and contacts pharmacies with prescription orders.
- Prepares customers and their files for medication clinic appointments and assists the psychiatrist with evaluations.
- Assists and coordinates all nursing responsibilities with other RN(s) (including TB testing).
- Acts as a health resource consultant.
- Acts as liaison with community physicians to ensure coordination of care and advance knowledge of special healthcare needs of persons with DD.
- Provides necessary and emergency support to all customers and staff.
- Provides in-services to staff and public as requested.
- Communicates effectively with customers, staff, residential providers, & others regarding health issues.
- Actively participates as a member of the Behavior Treatment Committee, as assigned.

To apply, submit a cover letter and resume to the Human Resources Office:

Human Resources Office, 801 Hazen Street, Suite C, PO Box 249, Paw Paw, MI 49079
Contact: Christine Johnson, phone: (269) 655-3313 or email: cjohnson@vbcmh.com

Approved by:

Equal Opportunity Employer

Debra Hess, CEO

