

Van Buren Community Mental Health

EMPLOYMENT OPPORTUNITY

Effective: September 15, 2021

Title: School and Community Liaison

Position Number: C508190

Program: Prevention & Education Unit	Salary Range: \$43,816-64,345 per year	Status: Regular Full Time; 37.5 hrs/wk
Benefit Eligible: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Office Location: Paw Paw or Remote work, as needed	Union Eligible: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Basic Responsibilities:

Provide leadership, coordination, professional development, and technical assistance in mental health education to teachers, school administrators and community-based organizations, in alignment with Project AWARE goals and objectives. Assure access to appropriate services for families and facilitate resolution of barriers to customers accessing services. Promote awareness and understanding of mental health issues.

Summary of Required Qualifications:

- Master's degree in social work, psychology, or counseling with appropriate state licensure.
- Knowledge of planning and collaborative approaches to achieve desired system changes to promote positive mental health for children and their families.
- At least two years' experience in mental health assessment and treatment of youth and their families.
- Possess and maintain a valid Michigan driver's license with acceptable driving record.
- Experience providing training and prevention programming within schools and other community settings preferred.

Summary of Essential Job Functions:

- Collaborate effectively with the Van Buren ISD Project Manager and Community Management Team (CMT) to develop and implement Project AWARE grant goals, objectives, and requirements.
- Assist in planning and preparing the strategic plan for Project AWARE in Van Buren County.
- Work closely with the Van Buren ISD Project Manager to administer data collection processes, compile and analyze data, and prepare reports.
- Serve as a liaison to local schools and other external agencies and organizations for the purpose of promotion of youth mental health.
- Develop and share information with the Project AWARE CMT pertaining to eligibility criteria for VBCMh programs and other community programs and resources benefiting youth and families.
- Assure access to VBCMh services for eligible youth and their families, which may include screening for program eligibility and/or assessment tasks. Actively assists families with referring and-linking and referring to non-VBCMh community services, as indicated.
- Attend and actively participate in Project AWARE state level and Community Management Team (CMT) meetings.
- Develops and maintains effective working relationships with staff and educators in local districts, and other child serving organizations.

To apply, submit your resume and cover letter by email to the HR Office:

Chris Johnson, Personnel Specialist, cjohnson@vbcmh.com
Human Resources Office, PO Box 249, Paw Paw, MI 49079

Equal Opportunity Employer

Approved by:


Debra Hess, CEO

