

Van Buren Community Mental Health

NOTIFICATION OF EMPLOYMENT OPPORTUNITY

Effective: January 6, 2020

Title: Substance Use Disorder (SUD) Recovery Coach		Position Number: C401030
Program: SUD Services	Office Location: Paw Paw (May include some temporary remote work)	Status: Regular Full Time; 37.5 hrs/wk
Union: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Benefits: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Salary Scale: \$13.97 - \$18.33 per hour

Basic Responsibilities:

Works closely with customers and SUD services staff to assist customers in achieving their stated recovery goals, manage their emotional and behavioral symptoms, and supports development of independent living skills, based on treatment plan. Provides services to promote recovery through teaching and role modeling with customers. Services may be provided in the community or at agency work sites.

Summary of Required Qualifications:

- Possess MCBAP certification as Certified Peer Recovery Mentor or have ability to attain through a development plan.
- Minimum of a high school diploma or GED.
- Valid Michigan driver's license with approved driving record in accordance with agency procedures.
- Ability to read and write in order to comprehend written directions, complete documentation, and to follow treatment plan developed with the customer.
- SUD lived experience required, with two years sobriety.

Summary of Essential Job Functions:

- Models good communication skills, recovery-oriented living skills, effective coping skills, and self-help strategies for customers.
- Assists customers in identifying their personal recovery goals and developing a person-centered treatment plan to achieve their life goals. Participates in planning meetings for the customers when requested to assist in developing treatment goals and help orient customers to their treatment plan.
- Provides outreach to engage customers in SUD treatment services.
- Assists SUD customers with completing initial admission paperwork.
- Assists customers to access resources and entitlements and provides coordination of services with other human services agencies and providers.
- Implement and provide guidance for advocacy, wellness, and self-help strategies to the customer.
- Develops and maintains effective working relationships with customers so that they can identify emotional or behavioral changes requiring further assessment and intervention. Provides referrals to clinical staff and other providers as appropriate.
- Notifies clinical staff of any emergent situation regarding assigned customers, as needed.
- Participates as a support person during IOP Matrix groups.
- Completes required documentation within specified time frames.
- Assists customers in attending recovery related activities and appointments by providing escort or transportation services as needed.

To apply, submit your resume and cover letter by email to the HR Office:

Chris Johnson, Personnel Specialist, cjohnson@vbcmh.com
Human Resources Office, PO Box 249, Paw Paw, MI 49079

Equal Opportunity Employer

Approved by:


Debra Hess, CEO

