

Van Buren Community Mental Health

EMPLOYMENT OPPORTUNITY

Effective: August 14, 2024

Title: Case Manager Advocate

Position Number: C553805

Program: MICA ACT Team	Salary Range: \$38,656 - \$51,951 per year	Status: Regular Full-Time; 37.5 hrs/wk
Benefit Eligible: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Office Location: Paw Paw	Union Eligible: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Basic Responsibilities:

Coordinates daily activities for ACT customers in the areas of community living, relationships with significant others, financial management, and vocational/educational involvements; collects background information on program customers' mental health status and treatment, and participates in planning, implementation, and evaluation of program customers' activities under the direct supervision of the Team Coordinator. Frequent travel throughout the county in order to provide services, advocate for the customer and to attend meetings.

Summary of Required Qualifications:

- Bachelor's degree in social work, psychology, or other human services field, consistent with Medicaid regulations.
- Experience working with individuals who have a serious and persistent mental illness and substance use disorder. Two (2) years' experience preferred.
- Knowledge of and ability to implement community-based treatment.
- Possess and maintain a valid Michigan driver's license with an acceptable driving record.
- Ability to work independently and as part of a team, including the ability to be punctual, manage time and crises situations flexibly and effectively and demonstrate good judgement.

Summary of Essential Job Functions:

- Coordinates and maintains community treatment specific to program needs.
- Participates in all screening referrals for ACT customers and coordinates therapeutic interventions with individual customers and their families as needed.
- Links and coordinates with community agencies to assist customers in obtaining benefits (food and/or financial), as well as housing resources.
- Coordinates and leads ACT groups, focusing on Evidence-Based Practices and/or Substance Use Disorders.
- Evaluates customer needs for leisure time skills, community support, and health care specific to customer's individual plan of service.
- Provides 24 hour, on-call coverage on a rotating basis [for additional compensation].
- Intervenes in crisis as appropriate.
- Acts as a liaison with other community agencies to ensure customers' needs for independent living and purposeful activity are met according to all individual treatment plans.
- Follows through in the treatment of customers while they are in temporary housing, crisis homes, or hospitalized.
- Transports customers as needed using an agency vehicle.
- Implements policies and procedures as outlined in the treatment manual.

To apply, submit your resume and cover letter by email to the HR Office by 8/23/24:

Christine Schlabaugh, Personnel Specialist, cschlabaugh@vbcmh.com

Human Resources Office, PO Box 249, Paw Paw, MI 49079

Equal Opportunity Employer

Approved by:


Debra Hess, CEO

