

Van Buren Community Mental Health

EMPLOYMENT OPPORTUNITY

Effective: September 22, 2025

Title: Outpatient Clinician

Position Number: C334090

Program: Outpatient Services	Salary Range: \$49,166 - \$72,202 per year	Status: Regular Full Time; 37.5 hrs/wk
Benefit Eligible: ☒ Yes ☐ No	Office Location: Paw Paw	Union Eligible: ☒ Yes ☐ No

Basic Responsibilities:

Provides clinical psychotherapeutic services to assigned customers. Develops person-centered plans. Provides intake and crisis services. Completes comprehensive psychosocial assessments and all needed Reviews of Services/Requests for Authorization. Functions as a member of an interdisciplinary team.

Summary of Required Qualifications:

- Master's degree in social work, psychology, or counseling with appropriate state licensure or certification.
- Experience or a supervised internship in therapy or counseling.
- Demonstrated diagnostic and case reporting skills.
- Demonstrated ability to respond to crisis situations in a positive manner.
- Ability to work independently and as part of a team, including the ability to be punctual, manage time and crisis situations flexibly and effectively and demonstrate good judgment

Summary of Essential Job Functions:

- Provides and documents outpatient psychotherapy for assigned customers.
- Provides and documents, psychosocial assessment, and crisis response service(s) for customers in need of or requesting agency services.
- Develops, implements, monitors, and documents appropriate person-centered plans and interventions with time frames.
- Provides crisis services, including counseling, linking, coordinating or referrals to hospitals, police departments, jails, and other appropriate community agencies.
- Attends case review and other treatment team meetings as required.
- Completes Review of Services/Request for Authorization forms, as appropriate or indicated. Obtains any needed authorization for services from either private insurance companies or agency Utilization Management system.
- Provides jail diversion services, as assigned.
- Consults with supervisor as a resource for problem cases and/or brings such cases to the Treatment Review Team meetings.

To apply, submit your resume and cover letter by email to the HR Office:

Christine Schlabaugh, Personnel Specialist, cschlabaugh@vbcmh.com

Human Resources Office, PO Box 249, Paw Paw, MI 49079

Equal Opportunity Employer

Approved by:


Debra Hess, CEO

